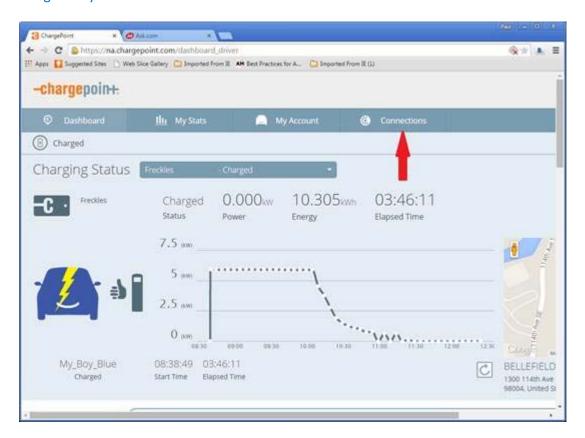
Please call the Property Management office with any remaining questions.

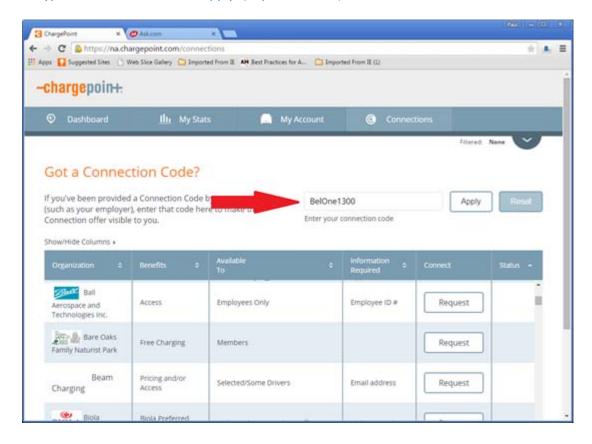
First, please go to Chargepoint.com to create your account.

To register for the Bellefield Office Park ChargePoint Chargers:

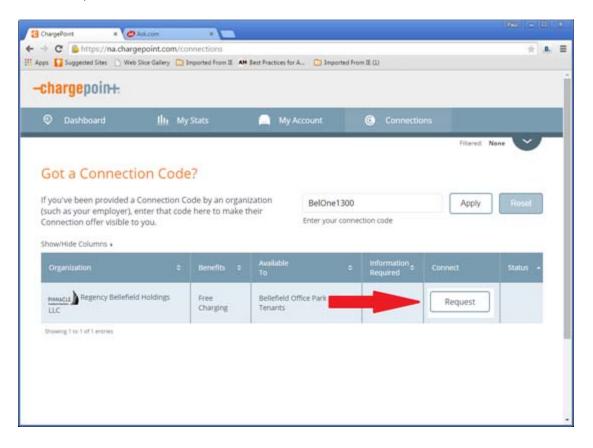
1: Sign into your account and click Connections



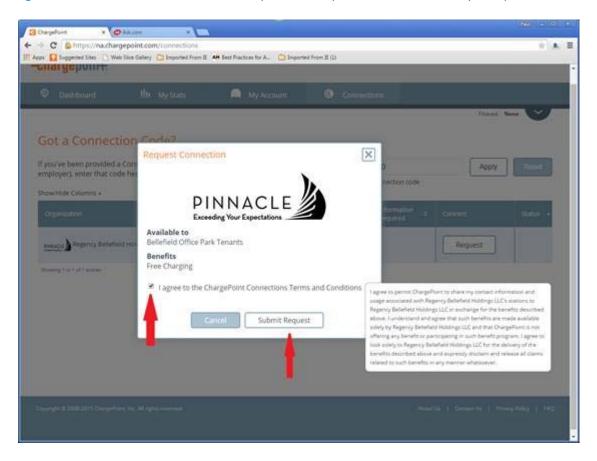
2: Type **BelOne1300** and click Apply: (Capital B and O)



3: Click Request



4: In the dialog box if you hover over the question mark you can view the Terms and Conditions. If you agree check the box and click Submit Request. All requests are automatically accepted within 2-4 hours.



5. You will see a welcome message like this shortly after creating your account and Connecting with the Bellefield Stations.



Welcome to ChargePoint. We're here to help you charge your EV everywhere: at home, at work, around town and out of town. Here are tips to get started.

How do I charge? Just tap your ChargePoint card on the card reader symbol on any station. Or, pick a station pin in the mobile app and tap the orange "Start Charge" button. Need more? Check out our How to Charge info.

Get the app to charge.

Where's my card? If you ordered a ChargePoint card, it should be there in 7-10 days. Need to charge now? No problem. Just find a station near you using the mobile app, click the station pin and tap the orange "Start Charge" button.

Start a charge in the app.

How much will it cost? The first time you charge at a station with a fee, we'll charge you \$10 and add that as a balance to your account for future charging (minus the cost of the first paid session). You can see the price for every station in the app and on the station. Station owners set prices, which may change, so check the price before you charge. We also show an estimate of your cost in the app.

Check pricing in the app.

Any Questions?

We hope this information gets you ready to charge. If you ever need help, check out our <u>Driver FAQ</u>, email us at <u>support@chargepoint.com</u> or call 1-888-758-4389.









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